



Ramon "RB" Jose Blas Camacho
Honorable Mayor of Saipan

79th Liberation Day Committee

Weaving Heritage and Embracing Peace



Frances Santos
Chair, Liberation Day Committee

LDC Board Members:

Frances Santos
Chairwoman

Bridget Maratita-Deleon Guerrero
Vice Chairwoman

Pearl Kaipat
Secretary / Acting Treasurer

Michi Viches
Member

Patrick Arriola
Member

CHECK LIST

PLEASE READ TERMS AND CONDITIONS CAREFULLY

- APPLICATION
- TEMPORARY BUSINESS LICENSE
- FOOD HANDLERS PERMIT (Food, Carnival Treats, and Beverage Vendors only)
- SANITATION PERMIT (Food, Carnival Treats, and Beverage Vendors only)
- FIRE PERMIT (Food and Carnival Treats only)
- PAYMENT

Please be advised that participation is limited and will be granted on a first-come, first-served basis. Incomplete submissions will not be accepted and will secure a spot. All required documents, including payment, must be submitted by May 19, 2025, 4:00pm or until all available spots are filled—whichever comes first.

Submissions received after this date will not be accepted.



CTC Building, 2799 Teer Drive Suite A, Oleai
P.O. Box 501457 Saipan, MP 96950



Email: cnmiliberationroyalcourt@gmail.com



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2025 CONCESSION VENDOR APPLICATION

Application Deadline: May 19, 2025 (or until filled)

I. TYPE OF BOOTH

- | | | |
|---|--|---|
| <input type="checkbox"/> Food | <input type="checkbox"/> Beverage | <input type="checkbox"/> Retail/Merchandise |
| <input type="checkbox"/> Arts & Crafts (DCCA registered) | <input type="checkbox"/> Amusement | |
| <input type="checkbox"/> Arts & Crafts- (NON-DCCA registered) | <input type="checkbox"/> Games | |
| <input type="checkbox"/> Education/ Information | <input type="checkbox"/> Carnival Treats | |
| <input type="checkbox"/> Other: _____ | | |

Name of Applicant: _____

Name of Business: _____

Contact No.: _____

Email Address: _____

Description of Items/Services to be Sold or Promoted:

Equipment use & Quantity: (Please specify ALL types of equipment, such as BBQ pit, gas burner, blender, freezer, refrigerator etc.)

Electricity: (Please specify voltage and wattage requirements):





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II. APPLICATION FEES

- Food-** \$800.00
- Beverage-** \$500.00
- Games-** \$300.00
- Carnival Treats -** \$500.00
- Retail-** \$500.00
- Amusement-** \$500.00
- Arts & Crafts-** \$50.00 (Must be DCCA registered)
- Arts & Crafts-** \$150.00 (NON-DCCA registered)
- Education/Information-** NO COST

III. TERMS & CONDITIONS

1. **Compliance with Laws & Regulations**
 - o Vendors must comply with all applicable Federal and CNMI laws, including health, safety, and sanitation regulations.
 - o A valid business license and health permit (if applicable) must be presented prior to operating.
2. **Booth Setup & Teardown**
 - o Booth setup must be completed within the designated setup timeframe provided by the event organizers.
 - o Teardown and cleanup must be completed by the deadline assigned to avoid penalties.
3. **Booth Maintenance & Responsibilities**
 - o Vendors are responsible for providing their own equipment, signage, and necessary supplies.
 - o Vendors must keep their designated area clean and free of debris at all times.
 - o Waste disposal must be handled properly, with all trash placed in designated bins.
4. **Operational Hours**
 - o Vendors must operate during all official event days and hours.
 - o If a vendor is unable to operate, a minimum 48-hour advance notice must be given to the event organizers.
5. **Approval of Applications**
 - o The Liberation Day Committee reserves the right to approve or deny any application based on suitability and compliance.



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- Booth locations will be assigned by the event organizers and are non-transferable.

6. Fees & Payments

- All concessionaire must pay the application fee(s) as indicated in Section II.
- Fees are non-refundable unless the event is canceled by the organizers.
- In addition to application fees, all vendors participating in this concession are subject to the following charges:
 1. A 10% sales tax will be deducted upon redemption of tokens or at the conclusion of the event, whichever comes first. The flat fee covers operational and LDC administrative costs, and amenities provided during the event. **DCCA registered artists are EXEMPTED.**

7. Insurance & Liability

- Vendors are encouraged to have liability insurance coverage for their operations.
- The Liberation Day Committee, the Saipan Mayor's Office, and event sponsors not responsible for any loss, damages, injuries, or theft that may occur during the event.

8. Hold Harmless & Indemnification

- The vendor agrees to indemnify, defend, and hold harmless the Liberation Day Committee, the Saipan Mayor's Office, event organizers, and their respective officers, employees, and volunteers from and against any and all claims, liabilities, damages, losses, costs, or expenses (including legal fees) arising out of or related to the vendor's participation in the event, including but not limited to injury, property damage, or violations of law.

9. Prohibited Items & Activities

- The sale or distribution of tobacco, alcohol, illegal substances, and prohibited items is strictly forbidden.
- Vendors must not engage in disruptive behavior or actions that could endanger attendees or interfere with other vendors.

10. Termination of Participation

- Vendors who fail to comply with these terms and conditions may be subject to immediate removal without refund.
- Any violation of health or safety regulations may result in closure of the booth.



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11. Redemption of Tokens:

- Tokens must be claimed within 60 days from July 6, 2025. Any unclaimed tokens after this period will be considered forfeited.

12. Agreement & Signature

I hereby confirm that I have read, understood, and fully agree to abide by the Terms and Conditions set forth herein. I acknowledge that the information provided is true and correct to the best of my knowledge.

Applicant Name: _____

Applicant Signature: _____ **Date:** _____

FOR OFFICIAL USE ONLY

(LIBERATION DAY COMMITTEE REVIEW & APPROVAL)

Supporting Documents submitted, as required:

- | | |
|--|---|
| <input type="checkbox"/> Concession Vendor Application | <input type="checkbox"/> Temporary Business License |
| <input type="checkbox"/> Food Handlers Permit | <input type="checkbox"/> Sanitation |
| <input type="checkbox"/> Fire Permit | |

Application Received by: _____

Payment Received: Yes No **TOTAL AMOUNT:** \$ _____

Payment Received By: _____

Application Approved By: _____ **Date:** _____

Booth Number Assigned: _____

